

Community Placement Plan
Fiscal Year 2011-2012

Annually, GGRC receives funds from the Department of Developmental Services to increase the capacity of quality community services to meet the needs of individuals who either wish to move from state developmental centers into the community or who are at risk for admission to a state developmental center. The resources described in Projects # 1 – 2 are needed to support GGRC consumers who meet either of the above criteria. The plan to support this development is called the Community Placement Plan (CPP). The philosophy of the CPP is consistent with the 1999 Olmstead decision that determined that the state shall provide support and the integration of persons with disabilities in community settings rather than in institutions. For further information regarding the core values that guide the work and direction of GGRC, applicants may wish to refer to GGRC's Policy Guidelines located at <http://www.ggrc.org>.

Project # 1 –Two (2) Specialized Residential Care Homes for 4 Adults with Severe Behavioral Challenges

The intent of this project is to establish two small licensed community care facilities with administrators and staff skilled in providing intensive behavioral support. **Applicants may apply for one or both homes and should state accordingly in their application.** Each home will serve four adults with severe maladaptive behaviors, such as aggression, self-injury, property destruction, and running or wandering away. The individuals who will be served are current residents of a state developmental center who wish to move into the community or are at risk for placement in a developmental center. Each home must include four single bedrooms for the individuals served and be wheelchair accessible. The reimbursement rate for each home will be negotiated, based on the actual costs of providing quality services for the residents.

Start-up Funding
Reimbursement Rate:

\$175,000 per home
To be negotiated

Project # 2 – One Specialized Day Program for Adults with Behavioral Challenges

This project will provide individualized day program services to persons with severe maladaptive behaviors. The program will specialize in serving individuals with a developmental disability who may have a mental health illness and / or forensic involvement. Services will focus on supporting the inclusion of each individual within the community in a meaningful way, and the development of activities which reflect individual preferences. The program will serve no more than 30 people at a 1: 2 staff to consumer ratio in a licensed, accessible site in San Mateo County. The program will serve individuals moving from developmental centers or who have been unsuccessful in a behavior management program with a 1: 3 staffing ratio. The reimbursement rate for this program will be negotiated based on the actual costs of providing quality services for each participant.

Start-up Funding	\$75,000
Reimbursement Rate	To be negotiated

RFP INSTRUCTIONS

The following must be submitted in order to be considered a complete application packet:

Application Packet Guidelines:

- All Application Packets must be complete for consideration by the RFP Review Committee. Any application that does not adhere to the format guidelines or informational content will not proceed in the screening process.
- 1" margins
- 12 point font
- Faxed or emailed applications will not be accepted.
- **12 collated copies** of the complete Application Packets **must be received by 5:00 p.m. on Monday, March 19, 2012 in GGRC's Marin, San Francisco or San Mateo office.**

Application Packet Checklist:

1. Cover Sheet (one page maximum; please use attached form)
2. Project Description (maximum of three pages)
 - a. Description of services to be provided
 - b. Where and how the services will be provided
 - c. Unique features of the program
 - d. Description of how consumers will benefit
 - e. Time table of objectives to be accomplished during start up phase, which will begin May 1, 2012
3. Budget Information (one page maximum for each)
 - a. Start-up Budget
 - b. Ongoing Budget
4. Applicant(s) Information
 - a. Resumes with detailed description of experience with target population. Please include resumes of applicant(s), administrator(s), and consultants.
 - b. Summary of current finances detailing all assets and liabilities that demonstrates ability to meet Community Care Licensing fiscal requirements.

Please mail or deliver completed Application Packet(s) to:

RFP Review Committee

Golden Gate Regional Center
875 Stevenson Street, 6th Floor
San Francisco, CA 94103

Or

Golden Gate Regional Center
3130 La Selva Street, Suite 202
San Mateo, CA 94403

Or

Golden Gate Regional Center
5725 Paradise Drive, Bldg. A, Suite 100
Corte Madera, CA 94925

RFP Process Timeline

Technical Briefing (San Francisco Office)	February 24, 2012 10:30 a.m. – Noon
Application Packets Due	March 19, 2012 By 5:00 p.m.
Interviews (San Francisco Office)	April 24, 2012

RFP will be posted on GGRC's website (www.ggrc.org) on January 23, 2012.

EVALUATION OF PROPOSALS

Proposals will be evaluated by a committee consisting of individuals who do not have a conflict of interest with the projects. The committee may include individuals supported by GGRC and members of their family, GGRC staff, employees of the Regional Project at Sonoma Developmental Center, Area Board 5, and Health Plan of San Mateo. Any employee of a regional center may submit an application but must cease employment upon being awarded a project.

The evaluation will be based on an analysis using the following criteria as applicable to each project:

1. The administrator and consultants must have a successful record of providing services for at least two years with the target population.
2. The organizational structure appears to be solid and demonstrates the ability to closely develop and administer services within the local area.
3. There is an indication of cooperative working relationships with other service providers.
4. Proposed service corresponds to the needs identified in the Request for Proposals and to the population to be served. Entry criteria are specified and demonstrate an awareness of the needs of the target population.
5. Skills to be taught to consumers are explicitly stated. Curriculum content and methods promote community integration and increased independence for consumers. A commitment to individualized programming is evident.
6. Programming/teaching methods are clearly identified, clinically sound, and reflect consumer choice.
7. Timetable of objectives succinctly identifies the steps involved in obtaining licensure, certification and vendorization, as needed. Objectives of the proposal are in sequence, measurable, time-limited, and achievable within the available time constraints.
8.
 - (a) Projected start-up budget is specific and realistic.
 - (b) On-going operating costs are realistic.
 - (c) There is evidence of fiscal stability.
9. The proposed facility site, if applicable, appears to be appropriate as to size, configuration, and location.

Golden Gate Regional Center
2011/2012 Community Placement Plan
Request for Proposal

COVER SHEET

Project Number/Description: _____

Name: _____

Address: _____

E-mail Address: _____

Phone Number(s): _____

Fax Number: _____