

**GOLDEN GATE REGIONAL CENTER
POLICY
REQUEST for PROPOSAL**

Golden Gate Regional Center (GGRC) maintains an internal Request for Proposal (RFP) policy and procedure that is used to distribute funding from the Department of Developmental Services (DDS) that is designated for Start-Up projects which are part of GGRC's annual Community Placement Plan (CPP).

Each year, the Community Services Unit is charged with developing a comprehensive plan to identify residents of state developmental centers (DC's) who can transition into less-restrictive, community-based residential settings and individuals requiring additional specialized support services to avoid DC placement. A portion of that plan allows the regional center to request special funding to help develop the resources required to meet the needs of those individuals (residential homes, day program facilities, supported living services, clinical/crisis services).

GGRC conducts an annual RFP process to solicit proposals for each Start-Up project irrespective of the allocated funding level. The process includes public notice to solicit proposals (website posting, service provider community mailings), proposal evaluation by a diverse RFP review committee (including individuals served by GGRC, family members, employees of DC's and Area Boards, and GGRC staff), provider interviews, and final selection by the review committee.

The same GGRC RFP policy and proposal was used to award projects funded by Regular Purchase of Service monies prior to DDS regulations implemented in FY 2002-2003 which no longer allow regional centers the option to utilize funds in this manner. Should DDS remove this prohibition, GGRC would re-establish the use of the RFP process to award funding of any such projects.

APPROVED AS BOARD OF DIRECTORS AS INTERIM POLICY 11/16/2010.