GGRC GUIDANCE ON DAY PROGRAM CLOSURES
Related to COVID-19

Updated as of May 1, 2020
(Please Note: Content Below Has Changed)

Dear Service Providers:

**Due to the Marin, San Mateo, and San Francisco Counties’ “shelter in place” directives, all day program sites should remain closed at least through May 31, 2020.** The local orders are a complement to the open ended stay-at-home statewide order issued by Governor Newsom on March 19th. Please keep in mind, site closure does not prevent day services from supporting program participants remotely in other ways. (see below) **All Residential Services are essential and must remain open.**

Day services should continue to monitor and follow state and local COVID-19 directives and begin planning for reintegration of their community and site services. This planning should take into consideration strategies that include but are not limited to: social/physical distancing, access and use of PPE, staff training, needed program policy or procedure changes, communication with individuals, residential providers, families and needed changes to your programming. While it is GGRC’s intent to develop resources to help guide your planning efforts, it is the responsibility of each provider to identify changes their individual programs may need to make in order to continue supporting individuals safely and in compliance with local and state Department of Public Health guidance and Directives once the Shelter in Place is changed or lifted. **GGRC will continue to share resources and tools as they are available.** We appreciate your willingness to work together to plan for program flexibility that helps support all individuals and staff when we are able to resume community activities.

GGRC continues to hold weekly calls with the Service Provider Advisory Committee. These calls are open to any service provider. Please visit [https://www.connectics.org/providerresources](https://www.connectics.org/providerresources) to sign up for the GGRC Service Provider Advisory Committee email distribution list.

Day programs will be able to bill for average attendance in line with the DDS directive issued on March 12, 2020. This funding will allow day programs to continue to pay staff and cover operating costs while the day program site is closed. Please refer to GGRC’s guidance on non-residential billing located on your e-billing website.

GGRC supports efforts to keep the individuals we serve healthy and safe during these unprecedented times. We also recognize the closure results in a significant hardship for individuals who will be without their typical day or employment services. Additionally, it creates a staffing challenge for residential providers, supported living providers, and families who may be supporting individuals in their family homes.

**GGRC asks day service providers to work with their staff to identify day program staff that may be able to support individuals in their home setting with the following:**
- Providing remote day program service delivery

*Updated: May 1, 2020*
• Providing in-home day program services within the individual’s home if needed
• Identify ways for staff to assist individuals with securing items such as groceries or other needed supplies
• Checking on health and wellness

As you identify ways your program may be able to support individuals in their homes, we urge you to contact residential services and families to discuss how you can provided additional support.

GGRC asks day service providers to consider ways they may be able to work collaboratively with program participants, residential services, and families to support individuals through these challenging times.

Please be sure to stay in contact with all program participants and their residential services or families, and R&D transportation about your site closure.

We thank you for your commitment to supporting individuals served within your programs as we all work together to get through these unprecedented times.

Sincerely,

Amanda Pyle
Director, Community Services
Golden Gate Regional Center