

**Golden Gate Regional Center
Board of Directors
Policy on Regional Center Contracts
Revised on September 20, 2016**

Philosophy

The Golden Gate Regional Center (GGRC) Board of Directors (hereafter called “Board” or “GGRC

Board”) has a responsibility to ensure that various audits by private and State sources review all regional center fiscal and contractual matters to verify these matters are conducted in accordance with existing State and Federal laws and regulations, industry best practices and ethical standards. The Board considers it essential to separate day-to-day management of the regional center from its corporate governance in order to assure that board members do not have a conflict in their reviews of staff management.

With the enactment of new legal mandates in AB 74, passed by the Legislature and signed by the Governor on October 9, 2011, the Board of Directors of Golden Gate Regional Center is now responsible for decisions regarding contracts of \$250,000 or more. Therefore, the GGRC Board has adopted the following policy:

Policy regarding Contracts of \$250,000 or more

The GGRC Board of Directors will comply with Welfare and Institutions Code Sections 4625.5, 4646, 4646.4, and 4646.5 requiring that the Board review and approve contracts of two hundred fifty thousand dollars (\$250,000) or more.

For this purpose, the GGRC Board recognizes the purchase of services, from vendored providers, as authorized for individuals on a monthly basis. Therefore, Purchase of Service (POS) contracts of \$250,000/month or more will be reviewed and considered for approval by the Board, to the limits allowable by confidentiality requirements, after review and recommendation of the GGRC Board Services Committee.

Following review and recommendation by the GGRC Board Services Committee, the GGRC Board will review and consider approval of contracts of \$250,000/year or more entered into with vendored providers of specific services for multiple individuals/families.

Following review and recommendation by the GGRC Board Finance Committee, the GGRC Board will review and consider approval of the annual Community Placement Plan, as approved by the Department of Developmental Services, for home acquisition and renovation contracts of \$250,000 or more with nonprofit organizations (NPOs). The Board’s approval of the amount of annual CPP funding, the applicable NPO(s) purchasing the home(s), and the form of CPP Housing Agreement (subject to modification as GGRC’s counsel may advise and on such further terms and conditions as an applicable GGRC officer may approve), shall be deemed equivalent to the Board’s approval of each such CPP contract.

Following review and recommendation by the GGRC Board Finance Committee, the GGRC Board will review and consider approval of contracts of \$250,000/year or more that support Regional Center Operations (OPS).

Note: Pursuant to the GGRC Bylaws, the GGRC Board of Directors authorizes the Board’s Executive Committee to approve contracts of \$250,000 or more when the timing of scheduled Board meetings does not allow for timely contract approval. Meetings of the Executive Committee held for this purpose meet the requirements of Welfare and Institutions Code Section 4660. All contracts approved by the Executive Committee in this manner may be executed immediately by the appropriate officer of Golden Gate Regional Center. GGRC staff will inform the Board of Directors of such contract approvals at the next regularly scheduled board meeting.