

AGENDA (DRAFT)
BOARD of DIRECTORS MEETING
Tuesday, November 17, 2020- 5:30 PM
GOLDEN GATE REGIONAL CENTER
VIA ZOOM VIDEO CONFERENCING (See below for details)

- 5:30 pm I. CALL TO ORDER (Audrey deChadenedes)
- II. CONSENT AGENDA ITEMS (Audrey deChadenedes)
- ACTION** A. Agenda (A)
ACTION B. Record of October 20, 2020 Meeting
- 5:40 pm III. PUBLIC COMMENT/ANNOUNCEMENTS (Audrey deChadenedes)
- 5:50pm IV. STATE COUNCIL ON DEVELOPMENTAL DISABILITIES, BAY AREA OFFICE UPDATE
(Sheraden Nicholau)
A. The Top 5: Advocacy for Education during the Pandemic.
- 6:05 pm V. COMMITTEE REPORTS
- A. People’s Caucus (Isaac Haney-Owens/Jay Katz)
- B. Services Committee (Audrey deChadenedes)
i. Board Presentation: “Early Start and Transition to Lanterman Services (GGRC’s Paul Ogilvie, Early Start Manager & Lisa Rosene, Director, Regional Center Services)
- 6:20 pm C. Board Operations (David De Lira)
i. Recruitment
- 6:25 pm D. Finance Committee (Michael Bernick)
i. Monthly Financial Statements
ACTION ii. Accept Annual Independent Audit Report
- 6:30 pm E. Service Provider Advisory Committee (Abigail Yim)
i. SPAC meeting update/ COVID-19 Response Activities of GGRC’s Provider Community
- 6:40 pm F. Legislative Committee/ARCA Reports (Audrey deChadenedes)
i. Legislative Update
ii. Other ARCA Delegate Updates
- 6:45 pm G. Executive Committee/Chairperson’s Report (Audrey deChadenedes)
- 6:50 pm VI. DIRECTOR’S REPORT (Eric Zigman)
i. Coronavirus Update, Response and Activities
ACTION ii. GGRC 2021 Performance Contract Approval
- 7:15 pm VII. Adjourn Meeting to Executive Session (Audrey deChadenedes)

For Zoom information, you must RSVP to the meeting. Please contact Kathryn Carpenter @ kcarpenter@ggrc.org, or call **415-832-5520**. If it goes to voicemail, please leave a message with your email and/or other contact information, and we will secure that you will be contacted with the Zoom access information in order to enter the meeting.



Golden Gate Regional Center

Supporting Lives of Liberty and Opportunity

BOARD of DIRECTORS MEETING
RECORD of November 17, 2020 5:30 PM
1355 Market St. Ste. 220
San Francisco, CA 94103
VIA ZOOM CONFERENCING

PRESIDING: Audrey deChadenedes

DIRECTORS PRESENT: Edith Arias Jay Katz
Nini Aye Alex Madrid
Michael Bernick Abby Yim
Tracey Bullock Tiger Yorke
Yuk Ling Kau Dillon York
Isaac Haney-Owens

DIRECTORS ABSENT: David De Lira

STAFF: Kathryn Carpenter Paul Ogilvie
Lop Hou Imani Pardue Bishop
Ingrid Lin Amanda Pyle
Jennifer Maxwell Lisa Rosene
Jacque Lawton Eric Zigman

GUESTS: Breanne Burris Carl Yorke
Maxine Milam
Sheraden Nicholau

CALL TO ORDER (Audrey deChadenedes)

Ms. deChadenedes called the meeting to order at 5:30 p.m. Welcoming remarks and self-introductions followed.

CONSENT AGENDA ITEMS (Audrey deChadenedes)

ACTION A. Agenda

ACTION B. Record of October 20, 2020 Meeting

The agenda for tonight's meeting, and the Record of Meeting of October 20, 2020 were approved. The minutes were approved with this amendment: During public comment, a parent served by GGRC asked that future presentations and communications at board meetings be presented in a plain language format that is more accessible to all of GGRC's stakeholders.

M/S/C (Tiger Yorke motioned/Nini Aye seconded).

www.ggrc.org

1355 Market Street, Suite 220
San Francisco, CA 94103
(415) 546-9222

3130 La Selva Street, Suite 202
San Mateo, CA 94403
(650) 574-9232

4000 Civic Center Drive, Suite 310
San Rafael, CA 94903
(415) 446-3000

PUBLIC COMMENT / ANNOUNCEMENT

Eric reported that as of today, DDS is reaching out via email, asking stakeholders to complete an anonymous, self-advocate/family member survey and share it with their networks. The survey results will help us understand how COVID-19 has impacted our community and changed your services. DDS, regional centers, and service providers are working on new ways to safely support you. The link will be provided in the email they are sending out, and will have several languages versions to choose from (on the DDS website)

STATE COUNCIL ON DEVELOPMENTAL DISABILITIES (SCDD), BAY AREA OFFICE UPDATE (Sheraden Nicholau) Advocacy Top 5: Advocacy for Education during the Pandemic

Sheraden reported on tips for stakeholders during the Pandemic, many of whom are facing many challenges, namely barriers to getting the services they need.

There are of course different challenges that are happening for different people, so the first thing that SCDD is recommending as the 1st in the Top Five for Action Advocacy, is that in order to get help to set oneself or their student up for success, make sure that you know what the local county public health guidance is, as well as what your district is doing in terms of virtual or remote learning. For example, are they doing hybrid models at home? So thinking about how to create a safe space that has basic needs at home (such as ergonomic settings), as well as ensuring that one has the tools that they might need. Always keep these tips at the forefront:

1. Set yourself / your student up for success.
2. Even during the pandemic, you have educational rights. Know your rights to a Fair and Appropriate Education (FAPE).
3. Keep good notes, data and other kinds of evidence about what is working and not working for you or your student during distanced learning. Documentation makes a difference!
4. Know your rights, beyond the Individualized Educational Plan (IEP) meeting.
5. Get involved in educational support and leadership. Get connected with your local Parent Training and Information Centers (PTI), Family Resource Center (FRC), Community Advisory Committee (CAC) and/or your local CA Special Education Local Plan Area (SELPA) to help yourself and others.

Presentation was well received and Q&A followed.

Visit the SCDD website to see our collection of frequently updated resources, which are available in English, Spanish, Chinese, and Tagalog. <https://scdd.ca.gov/>

COMMITTEE REPORTS:

The People's Committee (Jay Katz & Isaac Haney-Owens)

Jay reported that the committee discussed in detail Carl Yorke's suggestions regarding improving board communications. They also reminded board members that the Board Handbook is an outstanding resource to utilize. Elizabeth Grigsby reviewed her projected presentations; with emphasis on

November 30th covering "Dual Diagnosis" and other issues. We recognized and discussed the article that featured Tiger Yorke in the 'Housing Choices' newsletter. Committee also discussed the board's role with recruitment of new members.

Another topic was last Saturday's ARCA Academy, including Audrey's presentation and other outstanding presentations. Eric will send out information on how to watch a replay of the Academy presentations.

Services Committee (Audrey deChadenedes)

Board Presentation: “Early Start, Transition to Lanterman Services” (GGRC’s Paul Ogilvie, Early Start Manager; Lisa Rosene, Director, Regional Center Services)

Lisa and Paul gave a presentation about the Early Start program, a federal program under IDEA (Individuals with Disabilities Education Act). The program serves children birth through to age 3, designed to provide services and supports to children in order to mitigate the impact of potentially life-long disabilities. The program is not part of the Lanterman Act.

Topics covered were eligibility requirements, services provided, transition from Early Start to assessment for Lanterman eligibility, and transition to school. Remarkably, 75% of children enrolled in the ES program do not move on to the Lanterman program, an example of how successful the program has been.

Presentation was well received and a Q&A followed.

Board Operations Committee (Eric Zigman for David De Lira)

Recruitment

Eric reported that we continue to recruit board members for two vacant seats on the board. He encouraged all to contact him or David if they know of anyone interested in becoming a member. David, Jay and Isaac will be terming off the board at the end of this fiscal year due to term limits, so potentially there will be four open board slots at the end of June 2021.

Finance Committee (Michael Bernick)

Operations

After three months of operation, year to date expenditures are under budget by 1.4%. All operations funds have yet to be fully allocated to regional centers which are expected to be allocated within the next month. All operations funds are expected to be fully expensed for the fiscal year over the normal course of operations.

Purchase of Services (POS) Excluding CPP

After three months of operation, year to date expenditures are under budget by 1.7%. The initial current estimate is an approximate projected surplus of \$2.3 million for the fiscal year. Under the current COVID-19 uncertain environment our projections will fluctuate as they are currently based

upon a combination of actual payments to vendors for 2020-2021 fiscal year to date and expected expenditures under normal non-COVID-19 circumstances.

Community Resource Development Plan (CRDP) Funding

As of the B-1 Contract Amendment, funds have not yet been allocated to regional centers by DDS.

Annual Independent Audit Report

Fiscal Audit (Marcum)

The Board Finance Committee reported on the presentation regarding the fiscal audit by Marcum in their last meeting. GGRC received a clean audit by Marcum and the Finance Committee recommended approval to the full board.

ACTION: That the independent fiscal audit be accepted and approved by the board.

M/S/C Motion to accept and approve Independent Audit Report as recommended by the Finance Committee was unanimously approved by the board. (Nini Aye motioned/Alex Madrid seconded).

Service Provider Advisory Committee (Abby Yim)

SPAC Meeting Update/COVID-19 Response Activities of GGRC's Provider Community

Abby reported that SPAC continues with weekly COVID Zoom conferencing every Tuesday, and that attendance continues to grow. SPAC continues to receive directives from DDS with regard to transitional changes that are happening, and we continue to discuss areas where we could work together, especially making sure that the people we serve as well as our providers stay healthy and safe. It is still anticipated that these weekly meetings will continue at least until the end of November.

Abby reminded interested people to continue to navigate the new provider website for resources, including things we can do to support each other in this difficult time. The site is updated frequently: <https://www.connectics.org/providerresources>

Legislative Committee/ARCA Reports (Audrey DeChadenedes)

The Advocats met on November 10th and discussed plans for the next legislative season. We took note of the recent elections and the fact that several of our local legislators won reelection. In the interests of staying in touch and not only contacting them when we want something, we are drafting a letter of congratulations. We're also planning a letter to introduce ourselves to our new Senator in San Mateo, Josh Becker, who replaces Jerry Hill.

We are looking to partner with other groups in order to have a stronger, more coordinated message going forward. Two of us sat in on a Lanterman Coalition meeting on Friday; we are considering joining. We'll have another group present to us in December for consideration. We are also having conversations with other regional center advocacy groups to explore joining forces.

The ARCA legislative committee met November 16th. There was much conversation about the federal election. The hoped-for blue wave didn't happen, but when the dust settles we will still be in a better

position than before. We're watching the Georgia run-offs with great interest - wins for Democrats will make a stimulus package much more likely.

On the state level, there was discussion of new bills going into effect in January, many related to COVID. ARCA is considering sponsoring a handful of bills, which she will report on in the future, as details become clear.

We have lost a few long-time champions in the State Senate, including Holly Mitchell, Jim Beall, and Bill Monning. Senator Monning is replaced by John Laird, who has been a friend to this community, but we'll need to build some new connections.

The Legislature will formally convene on December 7th for an Organizational Session. They will reconvene, and the usual cycle begins on January 4th; the Governor's budget will be announced (probably) on January 8th.

Executive Committee/Chairperson's Report (Audrey deChadenedes)

No report.

Director's Report (Eric Zigman)

Computer Virus Update – Ransomware Attack

The CFO gave an update on an IT Security Incident that occurred on September 23, 2020 whereby consumer names and UCI numbers were taken, but no other personal identifiable information. No staff information appears to have been accessed. We have been working with DDS, attorneys, our insurance company, and a cyber-security company who has been reviewing our systems and monitoring suspicious web activity. Notifications to all those individuals identified to have been affected will be sent on November 20, 2020 and notices will be posted to our website and other government agencies informed as legally required.

GGRC COVID-19 Update on Response Activities

Eric reported that thus far over 1,657,000 pieces of PPEs (Personal Protective Equipment) have been distributed by GGRC to our community during the Pandemic. We continue to work closely with DDS and the State Council to obtain more PPE for local distribution to individuals, families and provider organizations. We are now in month eight of the Pandemic, and averaging about 12 people served per month being reported as COVID positive. To date, just about under 100 people total that we serve have been reported as testing positive for the virus. As expected, we saw a little bit of a spike in our numbers two weeks after the 4th of July, likely due to parties and gatherings. During Thanksgiving week we are planning to send out a follow-up message on Everbridge (our automated messaging software) which goes to everyone either via email or cell phone.. The message will encourage people to continue safe practices such as wearing masks, washing hands and social distancing to slow the spread of the coronavirus.

GGRC 2021 Performance Contract Approval

Eric reported to the board regarding the 2021 Proposed Performance Plan. He discussed areas of historical and current year strength at GGRC (e.g., employment services, wages, children served in family homes, etc.) as well as areas of continued focus and improvement. Eric outlined the results from

2020 thus far as well as the plan for 2021 in the 9 Performance Contract Plan sections. Results and input from the Public Meeting (attended by community members as well as GGRC Board Member Jay Katz) on November 13th were shared with the board. The plan was discussed by the board. No additional local measures were offered. A motion was made to approve the 2021 GGRC Performance Contract Plan.

ACTION: The 2021 Performance Contract was unanimously approved by the board.

M/S/C (Nini Aye motioned/Tiger Yorke seconded).

On the call of Board Chair Audrey deChadenedes, the board meeting adjourned to Executive Session @ 7:25pm to consider and complete the 2020 Executive Director Review process.

Respectfully Submitted,

Kathryn Carpenter
Executive Administrative Assistant

Jay Katz
Secretary, Board of Directors