



**2022-2023 Funding Opportunity  
Home and Community-Based Settings (HCBS)**

Announcement Date: January 11, 2024

The California Department of Developmental Services has provided Golden Gate Regional Center with funds specifically for HCBS Final Rule compliance activities. GGRC will be using a portion of these funds to fund service provider HCBS compliance activities. We are offering our providers the opportunity to apply for funding up to \$10,000 for projects directly related to helping their program put the HCBS Final Rule into practice.

**This packet includes information on:**

- Funding Information
- Funding Eligibility and Exclusions
- Application Requirements
- Resources – Eligible Service Code list, HCBS Final Rule information

**Looking for More Information? Attend the virtual information session!**

Optional Virtual Q&A (Question and Answer) Information Sessions:

The 1-hour virtual information sessions will be on:

**Tuesday, February 6<sup>th</sup> at 4:00pm  
and Thursday, February 8<sup>th</sup> at 11:00am.**

Click below on “Join Zoom Meeting” to join or email [hcbs@ggrc.org](mailto:hcbs@ggrc.org) with questions.

[Join Zoom Meeting](#)

If you have accommodation needs related to participating in Zoom video conferencing or other aspects of this Request for Proposal (including requests for language translation/interpreting and ASL interpreting), please contact Brooke Harland at least 10 days prior to the deadline to submit your proposal at [hcbs@ggrc.org](mailto:hcbs@ggrc.org).

If you have any questions, please feel free to contact Brooke Harland at [bharland@ggrc.org](mailto:bharland@ggrc.org).

Sincerely,

Brooke Harland  
(she, her, they, them)  
Community Engagement Specialist  
Golden Gate Regional Center (GGRC)  
[bharland@ggrc.org](mailto:bharland@ggrc.org)

## **BACKGROUND**

The Golden Gate Regional Center (GGRC) received funds from the Department of Developmental Services (DDS) to support providers with the Home and Community-Based Services (HCBS) Final Rule Requirements. This funding will assist providers in putting the HCBS Final Rule policies into practice and in engaging people we serve and their friends and families to learn about the HCBS Final Rule. The goal is to enhance services in the community to support individuals served by GGRC.

## **FUNDING INFORMATION**

**Available Funding:** Up to \$10,000 per approved project

### **Purpose:**

Funds are to be used to assist providers in activities that enhance service provider compliance with Federal HCBS regulations.

HCBS funded projects may focus on:

- Person centered practices
- Community engagement and inclusion
- Individual rights and personal choice
- HCBS related education and training
- Information sessions for people served, friends, and family
- Other areas of focus related to HCBS regulation compliance

We encourage you to collaborate with other providers to share resources, training opportunities, and/or to partner on a joint project.

### **Project Ideas:**

Projects are not limited to the list below; please be creative:

- person-centered thinking (PCT) training for staff, people who receive services, families, and friends.
- PCT coach training for a staff member to implement person-centered tools in your program.
- ways to discover each person's interest in being part of the greater community and activities beyond traditional services.
- increasing employment opportunities.
- improvements to services (that are not covered through typical GGRC funding).
- working with organizations to increase knowledge of the HCBS Final Rule requirements.
- providing HCBS Final Rule requirements training to staff, people we serve, friends and families.
- communication training and technology upgrades.
- restructuring services to provide more opportunities for engagement with people who don't receive GGRC services and are not paid staff.

## **FUNDING ELIGIBILITY & EXCLUSIONS**

### **Funding Eligibility:**

- Must be a current GGRC vendor (provider)
- Funds can only be used for GGRC vendorized services within Marin, San Francisco, and/or San Mateo Counties
- Project or project outcomes must be able to be continued when funding expires
- The service code must be listed on the eligible HCBS Service Code list on page 5

### **Funding Exclusion -**

- Receipt of previous DDS HCBS Compliance funds - You must **not** have received HCBS specific funds from previous years.
- Excluded service codes - The service code must be on the list on page 5.
- Current GGRC funding - The project must be outside the scope of what GGRC funding already covers and be separate from any current GGRC/DDS funded grant activities.
- The project must not have already been completed; this is not reimbursement funding for previous activities.

## **APPLICATION REQUIREMENTS**

### **Requirements:**

- Details regarding the project, including specifics on how the funding will be used to improve compliance with the HCBS federal requirements.
- Details regarding how this project will benefit people using your services.
- A timeline describing the milestones (steps) to show progress of your project, **and** the milestone (step) showing that the project has been completed.
- Demonstrate how the project goal will continue when the funding is complete.
- A detailed budget for the project
  - Funds **must be** expended no later than February 29, 2025.
  - For projects involving minor building modifications or renovations, a justification and description of the change. (If funding is approved, you may be asked to provide multiple quotes before proceeding with the activity.)
- Funds may not be used to supplement existing staff pay.

**Applicants must complete the application process in full.  
Incomplete applications will not be considered.**

## **DEADLINE & IMPORTANT DATES**

Optional Q&A (Question and Answer) Sessions:

The 1-hour virtual information sessions will be on:

**Tuesday, February 6<sup>th</sup> at 4:00pm** Please register to attend the meeting using the following link: [Zoom Link](#)

**and Thursday, February 8<sup>th</sup> at 11:00am** Please register to attend the meeting using the following link: [Zoom Link](#)

These optional information sessions will provide interested applicants with the opportunity to ask questions.

### **Proposal Submission Deadline: Wednesday, May 1, 2024**

HCBS Funding application packets must be emailed to [hcbs@ggrc.org](mailto:hcbs@ggrc.org) by 5:00 p.m. on Wednesday, May 1, 2024. *Applications will not be considered unless completed in full in accordance with the instructions.*

**Response from GGRC:** We will notify you by **5pm on Friday, June 28, 2024** – if your project has been approved.

## ELIGIBLE SERVICE CODES

Service Type	Service Code	Service Code Description
Residential	096	<ul style="list-style-type: none"> <li>Geriatric Facility (Residential Care Facility for the Elderly)</li> </ul>
Residential	113	<ul style="list-style-type: none"> <li>DSS Licensed Specialized Residential Facility (Adult Residential Facilities for Persons with Special Health Care Needs)</li> </ul>
Residential	904	<ul style="list-style-type: none"> <li>Family Home Agency (Adult Family Home, Certified Family Home, Family Teaching Home)</li> </ul>
Residential	905, 915	<ul style="list-style-type: none"> <li>Adult Residential Facility</li> </ul>
Residential	910, 920	<ul style="list-style-type: none"> <li>Children's Residential Facility; Group Home; Foster Family Home; Small Family Home</li> </ul>
Day Program	028	<ul style="list-style-type: none"> <li>Socialization Training Program</li> </ul>
Day Program	055	<ul style="list-style-type: none"> <li>Community Integration Training Program</li> </ul>
Day Program	063	<ul style="list-style-type: none"> <li>Community Activities Support Services</li> </ul>
Day Program	475	<ul style="list-style-type: none"> <li>Participant-Directed Community-Based Training Service for Adults (Community-Based Training Provider)</li> </ul>
Day Program	505	<ul style="list-style-type: none"> <li>Activity Center</li> </ul>
Day Program	510	<ul style="list-style-type: none"> <li>Adult Development Center</li> </ul>
Day Program	515	<ul style="list-style-type: none"> <li>Behavior Management Program</li> </ul>
Day Program	855	<ul style="list-style-type: none"> <li>Adult Day Care (Adult Day Care Facility)</li> </ul>
Employment	950	<ul style="list-style-type: none"> <li>Supported Employment Program-Group Services</li> </ul>
Employment	954	<ul style="list-style-type: none"> <li>Work Activity Program</li> </ul>

## **Home and Community Based Services (HCBS) Resources**

[DDS HCBS Website](#) - information in multiple languages and links to more information

- [Your Rights: HCBS Fact Sheet for Individuals and Families](#)

[HCBS informational videos created by CVRC](#)

[HCBS Provider Series videos created by CVRC](#)

### **Person-centered thinking resources**

[The Learning Community Website](#)

[What are person-centered practices? YouTube video](#)

[Person-centered thinking tools to enhance voice, choice and control](#)

### **Evaluation of Proposals**

Proposals will be evaluated by a committee consisting of GGRC staff. The evaluation of proposals will be based on the following criteria.

The proposal clearly explains:

- 1) the barriers and challenges the provider has for putting the HCBS Final Rule requirements into practice.
- 2) which HCBS Final Rule requirement the project will focus on.
- 3) how the project will benefit the people in the home or program.
- 4) how the project will significantly impact the services and/or setting of the provider.
- 5) the timeline for the project and has a clear goal.
- 6) the budget, providing specific and realistic expectations.

An ideal proposal will include:

- A clear understanding of the HCBS FR requirement(s) that the project focuses on,
- How the project will affect the greater community as well as people served and staff,
- A clear explanation to why the funds are needed (beyond what GGRC provides),
- Information about how the project is creative and demonstrates thinking beyond traditional services,
- A thorough description on why the project will be beneficial for compliance.
- Clear opportunities to meet different needs and is culturally and linguistically responsive.
- Shows cooperation and collaboration with people in their program, staff, circles of support, and other community members.