

**GOLDEN GATE REGIONAL CENTER
POLICY
REQUEST for PROPOSAL**

Golden Gate Regional Center (GGRC) maintains an internal Request for Proposal (RFP) policy and procedure that is used to distribute funding from the Department of Developmental Services (DDS) that is designated for Start-Up projects which are part of GGRC's annual Community Placement Plan (CPP) and Community Resource Development Plan (CRDP).

Each year, the Community Services Unit develops a comprehensive Community Placement Plan to identify residents of state developmental centers and other institutional settings who can transition into less-restrictive, community-based residential settings and individuals requiring additional specialized support services to avoid more restrictive placement. Additionally, the Community Services Unit develops the Community Resource Development Plan (CRDP), requesting start-up funding to develop new services within our community. The CRDP is developed based on feedback gathered from people served by GGRC, families of people served by GGRC, GGRC staff, GGRC vendored service providers, and other community stakeholders.

GGRC conducts a Request for Proposal (RFP) process as needed to solicit proposals for each Start-Up project. The process includes public notice to solicit proposals (website posting, service provider community email distribution), proposal evaluation by a diverse RFP review committee provider applicant interviews, and final selection by the review committee. The RFP review committee may include individuals served by GGRC, family members, GGRC staff, and/or community partners.

Exceptions to this Policy include, but are not limited to:

- Start-Up funding to supplement funding from a prior year start-up contract
- Start-Up funding for a named Housing Agency allocated for multifamily, affordable housing development use
- Start-Up funding for interagency, collaborative projects requiring identification of agency partners in advance of DDS approval of allocated funds

APPROVED AS BOARD OF DIRECTORS AS POLICY: Date: September 21, 2021