

ENCLOSURE B

REPORT ON ADMINISTRATIVE EXPENDITURES

Regional Center: **Golden Gate**

Date Completed: 11/15/2021

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INSTRUCTIONS: Please list all regional enter expenditures for administrative services for fiscal year (FY) 2020-21, including:

- . only those expenditures made from the regional center Operations budget;
- . all administrative services purchased including, but not limited to, managerial, consultant, accounting, personnel, labor relations, and legal services; and
- . expenditures procured under a contract or otherwise.

Do not include contracts for the maintenance, repair or purchase of equipment or property.

You may copy and use additional sheets of this form.

Recipient of Funds	Type of Services	Purpose of Expenditure	Amount Expended in FY 20-21
TASC	Retirement Administration	ERISAEdge	\$ 1,977.56
Primark	Retirement Administration	Consultant Services	\$ 8,738.88
Justifacts	Background Checks	HR Service Fees	\$ 4,052.54
Vantage Flex	Administrative	FSA Service Fees	\$ 6,820.00
Nationwide	Retirement Administration	Services Fees	\$ 107.67
Optum	Administrative	H SA Service Fees	\$ 148.50
Union Bank of California	Banking	Bank Services Fees	\$ 39,034.16
ADP	Administrative	Payroll Services Fees	\$ 38,435.46

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Recipient of Funds	Type of Services	Purpose of Expenditure	Amount Expended in FY 20-21
Marcum LLP	Accounting Fees	Audit & Tax Services	\$ 71,138.00
Rufus L. Cole & Associates	Administrative	Legal Services	\$ 210,055.55
Tetra Defense, Inc.	Administrative	Legal Services	\$ 23,665.00
Musick, Peeler & Garrett	Administrative	Legal Services	\$ 126,454.68
Littler Mendelson, P.C.	Administrative	Legal Services	\$ 2,795.00
Lewis Brisbois Bisgaard & Smith	Administrative	Legal Services	\$ 1,751.00
Allen, Shea & Associates	Administrative	QA Specialized Services	\$ 5,000.00
Dale Carnegie	Administrative	HR Training Services	\$ 16,000.00
Kainos Home & Train Ctr	Administrative	PPE Tracking and Monitoring Services	\$ 9,000.00
Mark Craig Zannini	Medicaid Waiver Services	Assistant	\$ 22,080.00
Kinetic Flow Corp.	Administrative	HR Consultant Services	\$ 10,895.00
Marcelina Enrile	Administrative	Nursing Consultant Services	\$ 99,750.00
SDICDSI	Administrative	IT Consultant Services	\$ 23,250.00

REPORT ON PERSONNEL CLASSIFICATIONS

Regional Center: Golden Gate

Year: 2021

Instructions:

Please provide a listing of ALL personnel classifications used by the regional center and their associated salary schedule (ranges). You may copy and use additional sheets of this form.

Personnel Classification	Monthly Salary Range for 2021	
Office Assistant - Electronic Records	\$2,742.50	\$3,899.75
Office Assistant - Mailroom	\$2,742.50	\$3,899.75
Receptionist	\$2,742.50	\$3,899.75
Fiscal Assistant	\$3,071.58	\$4,367.75
Office Assistant	\$3,071.58	\$4,367.75
Rights Advocate	\$3,071.58	\$4,367.75
Administrative Assistant	\$3,466.50	\$4,929.25
Clinical Scheduler	\$3,466.50	\$4,929.25
Electronic Records Coordinator	\$3,466.50	\$4,929.25
Fiscal Coordinator	\$3,466.50	\$4,929.25
Human Resources Administrator	\$3,466.50	\$4,929.25
System Administrator	\$3,466.50	\$4,929.25
Vendor Services Coordinator	\$3,466.50	\$4,929.25
Benefits Specialist	\$3,893.33	\$5,536.25
Bilingual Intake Specialist	\$3,893.33	\$5,536.25
Facilities Coordinator	\$3,893.33	\$5,536.25
Fiscal Monitor	\$3,893.33	\$5,536.25
Medicaid Waiver Specialist	\$3,893.33	\$5,536.25
Senior Fiscal Coordinator	\$3,893.33	\$5,536.25
Senior Regulation & Rate Specialist	\$3,893.33	\$5,536.25
Social Worker (BA)	\$3,893.33	\$5,536.25
Tech Supp Assistant	\$3,893.33	\$5,536.25
Bilingual Social Worker (BA)	\$4,049.08	\$5,813.00
Lead Bilingual Intake Specialist	\$4,211.08	\$6,103.58
Lead Social Worker (BA)	\$4,211.08	\$6,103.58
Social Worker (MA)	\$4,396.00	\$6,250.92
Education and Training Specialist	\$4,396.00	\$6,250.92
Forensic Social Worker	\$4,396.00	\$6,250.92
Housing Specialist	\$4,396.00	\$6,250.92
HRIS/Payroll Specialist	\$4,396.00	\$6,250.92
Quality Assurance Specialist	\$4,396.00	\$6,250.92
Resource Developer	\$4,396.00	\$6,250.92
Supported Living Specialist	\$4,396.00	\$6,250.92
FHA Specialist	\$4,396.00	\$6,250.92

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Bilingual Social Worker (MA)	\$4,571.83	\$6,563.50
Lead Social Worker (MA)	\$4,754.67	\$6,891.67
Community Engagement Specialist	\$4,587.08	\$6,522.75
Cultural Diversity Specialist	\$4,587.08	\$6,522.75
Employment Specialist	\$4,587.08	\$6,522.75
Executive Administrative Assistant	\$4,587.08	\$6,522.75
Medicaid Waiver Nurse	\$4,587.08	\$6,522.75
Office Administrator	\$4,587.08	\$6,522.75
Payroll Administrator	\$4,587.08	\$6,522.75
Supervisor, Facilities and Operations	\$4,587.08	\$6,522.75
Infrastructure Administrator	\$5,138.75	\$7,306.00
Senior Human Resources Generalist	\$5,138.75	\$7,306.00
Supervising Social Worker	\$5,138.75	\$7,306.00
Supervising SW, Self-Determination Program	\$5,138.75	\$7,306.00
Supervisor, Accounts Payable	\$5,138.75	\$7,306.00
Supervisor, Authorization & Operations	\$5,138.75	\$7,306.00
Supervisor, Medicaid Waiver	\$5,138.75	\$7,306.00
Supervisor, Quality Assurance	\$5,138.75	\$7,306.00
Supervisor, Resource Developer	\$5,138.75	\$7,306.00
Supervisor, Vendorization	\$5,138.75	\$7,306.00
Tech Network Administrator	\$5,138.75	\$7,306.00
Bilingual Clinical Nurse	\$5,598.58	\$7,961.08
Board Certified Behavior Analyst	\$5,598.58	\$7,961.08
Early Start Nurse Specialist	\$5,598.58	\$7,961.08
Emergency Management Coordinator	\$5,598.58	\$7,961.08
Manager, Community Services	\$6,151.17	\$8,746.75
Manager, Early Start Services	\$6,151.17	\$8,746.75
Manager, Information Technology	\$6,151.17	\$8,746.75
Manager, RC Fiscal Services	\$6,151.17	\$8,746.75
Manager, Regional Ctr Services	\$6,151.17	\$8,746.75
Psychologist	\$7,028.75	\$9,994.67
Controller	\$7,730.58	\$10,992.67

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Personnel Classification	Monthly Salary Range for 2021	
Director, Community Services	\$9,497.00	\$13,504.50
Director, HR and Organizational Services	\$9,497.00	\$13,504.50
Director, Regional Center Services	\$9,497.00	\$13,504.50
Chief Financial Officer	\$11,030.50	\$15,685.08
Director, Clinical Services	\$11,030.50	\$15,685.08
Physician	\$11,279.83	\$16,039.58
Executive Director	\$16,250.00	\$17,733.33

Benefits provided to all employees include:

Health Plan, Dental Plan, Vision Plan, Retirement Plan, Basic Life and Accidental Death and Dismemberment Insurance, Supplemental Life Insurance, Long-Term Disability, Health Savings Plan, Flex Spending Plans, Employee Assistance Program