

## REPORT ON ADMINISTRATIVE EXPENDITURES

Regional Center: Golden Gate

Date Completed: 11/18/2022

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**INSTRUCTIONS:** Please list all regional enter expenditures for administrative services for fiscal year (FY) 2021-22, including:

- . only those expenditures made from the regional center Operations budget;
- . all administrative services purchased including, but not limited to, managerial, consultant, accounting, personnel, labor relations, and legal services; and
- . expenditures procured under a contract or otherwise.

Do not include contracts for the maintenance, repair or purchase of equipment or property.

You may copy and use additional sheets of this form.

Recipient of Funds	Type of Services	Purpose of Expenditure	Amount Expended in FY 21-22
TASC	Retirement Administration	ERISAEdge	\$ 848.68
Primark	Retirement Administration	Consultant Services	\$ 20,602.00
Justifacts	Background Checks	HR Service Fees	\$ 7,953.46
Vantage Flex	Administrative	FSA Service Fees	\$ 8,043.20
Nationwide	Retirement Administration	Services Fees	\$ 1,358.93
Optum	Administrative	H SA Service Fees	\$ 429.00
Union Bank of California	Banking	Bank Services Fees	\$ 23,804.99
ADP	Administrative	Payroll Services Fees	\$ 39,033.64

## REPORT ON ADMINISTRATIVE EXPENDITURES (continued)

Recipient of Funds	Type of Services	Purpose of Expenditure	Amount Expended in FY 21-22
Lindquist, von Husen & Joyce LLP	Accounting Fees	Audit & Tax Services	\$ 61,000.00
Rufus L. Cole & Associates	Administrative	Legal Services	\$ 238,333.79
Musick, Peeler & Garrett	Administrative	Legal Services	\$ 214,932.28
Littler Mendelson, P.C.	Administrative	Legal Services	\$ 112.50
BPM	HR Consultant	HR Services	\$ 20,333.75
Kainos Home & Train Ctr	Administrative	PPE Tracking and Monitoring Services	\$ 10,000.00
Marcelina Enrile	Administrative	Nursing Consultant Services	\$ 95,270.00
Mark Craig Zannini	Medicaid Waiver Services	Assistant	\$ 21,940.00

**REPORT ON PERSONNEL CLASSIFICATIONS**

**Regional Center:** Golden Gate

**Year:** 2022

**Instructions:**

Please provide a listing of ALL personnel classifications used by the regional center and their associated salary schedule (ranges). You may copy and use additional sheets of this form.

Personnel Classification	Monthly Salary Range for 2022	
Office Assistant - Electronic Records	\$3,126.42	\$4,445.75
Off Assistant-Mailroom	\$3,126.42	\$4,445.75
Receptionist	\$3,126.42	\$4,445.75
Fiscal Assistant	\$3,501.58	\$4,979.17
Office Assistant	\$3,501.58	\$4,979.17
Rights Advocate	\$3,501.58	\$4,979.17
Administrative Assistant	\$3,951.83	\$5,619.42
Clinical Scheduler	\$3,951.83	\$5,619.42
Electronic Records Coordinator	\$3,951.83	\$5,619.42
Human Resource Administrator	\$3,951.83	\$5,619.42
System Administrator	\$3,951.83	\$5,619.42
Fiscal Coordinator	\$3,951.83	\$5,619.42
Vendor Services Coordinator	\$3,951.83	\$5,619.42
Benefits Specialist	\$4,438.42	\$6,311.33
Bilingual Intake Specialist	\$4,438.42	\$6,311.33
Facilities Specialist	\$4,438.42	\$6,311.33
Fiscal Monitor	\$4,438.42	\$6,311.33
Medicaid Waiver Specialist	\$4,438.42	\$6,311.33
Senior Fiscal Coordinator	\$4,438.42	\$6,311.33
Senior Regulation & Rate Specialist	\$4,438.42	\$6,311.33
Senior Vendor Services Coordinator	\$4,438.42	\$6,311.33
Social Worker (BA)	\$4,438.42	\$6,311.33
Tech Support Assistant	\$4,438.42	\$6,311.33
Bilingual Social Worker (BA)	\$4,660.33	\$6,626.83
Social Worker Specialist (BA)	\$4,660.33	\$6,626.83
Bilingual Social Worker Specialist (BA)	\$4,893.33	\$6,958.17
Lead Bilingual Intake Specialist	\$4,893.33	\$6,958.17
Lead Social Worker (BA)	\$4,893.33	\$6,958.17
Lead Bilingual Social Worker (BA)	\$5,138.00	\$7,306.08
Education/Training Specialist	\$5,011.42	\$7,126.08
FHA Specialist	\$5,011.42	\$7,126.08
Forensic Social Worker	\$5,011.42	\$7,126.08
Housing Specialist	\$5,011.42	\$7,126.08

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HRIS/Payroll Administrator	\$5,011.42	\$7,126.08
Quality Assurance Specialist	\$5,011.42	\$7,126.08
QA / Resource Developer	\$5,011.42	\$7,126.08
Resource Developer	\$5,011.42	\$7,126.08
Social Worker (MA)	\$5,011.42	\$7,126.08
Supported Living Specialist	\$5,011.42	\$7,126.08
Talent Acquisition Specialist	\$5,011.42	\$7,126.08
Bilingual Social Worker (MA)	\$5,262.00	\$7,482.42
Lead Social Worker (MA)	\$5,525.08	\$7,856.50
Lead Bilingual Social Wroker (MA)	\$5,801.33	\$8,249.33
Community Engagement Specialist	\$5,229.25	\$7,435.92
Compliance, Regulations, and Rates Specialist	\$5,229.25	\$7,435.92
Cultural Diversity Specialist	\$5,229.25	\$7,435.92
Employment Specialist	\$5,229.25	\$7,435.92
Executive Administrative Assistant	\$5,229.25	\$7,435.92
Medicaid Waiver Nurse	\$5,229.25	\$7,435.92
Office Administrator	\$5,229.25	\$7,435.92
Payroll Specialist	\$5,229.25	\$7,435.92
Participant Choice Specialist (SDP)	\$5,229.25	\$7,435.92
Facilities and Operations Administrator	\$5,229.25	\$7,435.92
Infrastructure Administrator	\$5,857.25	\$8,328.83
Senior Human Resources Generalist	\$5,857.25	\$8,328.83
Supervisor, Accounts Payable	\$5,857.25	\$8,328.83
Supervisor, Authorization & Operations	\$5,857.25	\$8,328.83
Supervisor Community Resource Developer	\$5,857.25	\$8,328.83
Supervisor, Medicaid Waiver	\$5,857.25	\$8,328.83
Supervisor, Quality Assurance	\$5,857.25	\$8,328.83
Supervisor, Payroll	\$5,857.25	\$8,328.83
Supervising Social Worker	\$5,857.25	\$8,328.83
Supervising, Social Worker (SDP)	\$5,857.25	\$8,328.83
Supervisor, Vendorization	\$5,857.25	\$8,328.83
Tech Netwk Administrator	\$5,857.25	\$8,328.83
Clinical Nurse	\$6,382.42	\$9,075.58
Board Certified Behavior Analyst	\$6,382.42	\$9,075.58

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Personnel Classification	Monthly Salary Range for 2022	
Early Start Nurse Specialist	\$6,382.42	\$9,075.58
Emergency Management and Facilities Coordinator	\$6,382.42	\$9,075.58
Manager, Clinical Services	\$7,012.33	\$9,971.33
Manager, Community Services	\$7,012.33	\$9,971.33
Manager, Early Start Services	\$7,012.33	\$9,971.33
Manager, Eligibility and Transition Support	\$7,012.33	\$9,971.33
Manager, Information Technology	\$7,012.33	\$9,971.33
Manager, Operations	\$7,012.33	\$9,971.33
Manager, Payroll	\$7,012.33	\$9,971.33
Manager, RC Fiscal Services	\$7,012.33	\$9,971.33
Manager, Regional Ctr Services	\$7,012.33	\$9,971.33
Forensic and Hearing Officer	\$7,012.33	\$9,971.33
Psychologist	\$8,012.83	\$11,394.00
Controller	\$8,812.83	\$12,531.58
Director, Community Services	\$10,636.67	\$15,125.00
Director, Human Resources	\$10,636.67	\$15,125.00
Director, Intake, Early Start, and Clinical Services	\$10,636.67	\$15,125.00
Director, Regional Center Services	\$10,636.67	\$15,125.00
Chief Financial Officer	\$12,354.17	\$17,567.33
Physician	\$12,859.00	\$18,285.17
Executive Director (determined by Board of Directors)	\$16,250.00	\$20,833.33

**Benefits provided to all employees include:**

Health Plan, Dental Plan, Vision Plan, Retirement Plan, Basic Life and Accidental Death and Dismemberment Insurance, Supplemental Life Insurance, Long-Term Disability, Health Savings Plan, Flex Spending Plans, Employee Assistance Program